



Ann Arbor Public Schools Educational Foundation 2009 - 2010 Grant Application – Round 2

Application Deadline: February 5, 2010 4:00 pm
No applications will be considered after 4:00 pm.
Notification of grant funding to be announced 2/23/10

INSTRUCTIONS

All members of the Ann Arbor Public Schools community are eligible to enter the competition for a grant award. Grants are intended to fund innovative practices. Core curriculum equipment/text books/staffing is not funded through these grants.

- ❖ All projects must be supervised by an Ann Arbor Public Schools teacher or principal and have the approval of a building or central administrator.
- ❖ All equipment purchased with grant funds becomes the property of the Ann Arbor schools and must be stored and used on district property.
- ❖ Grantees will be expected to assist with the replication of this project if requested.
- ❖ All questions must be answered completely and within the format requested.
- ❖ Year-end results reporting are mandatory and a condition of accepting grant funding. All final reports must be submitted as a power-point presentation or in person by May 15, 2010.
- ❖ The AAPS Educational Foundation must be credited on all publicity and products purchased with grant funds.
- ❖ Applications must be typed. Applications that are illegible or incomplete will not be considered.
- ❖ Include with the application cover letter a typed narrative (MAXIMUM TWO PAGES) of the proposed project that answers the following questions. Narrative should follow this format and in this order:
 1. Purpose and goals
 2. Impact on intended audience
 3. Population/grade levels to be served
 4. Why project is needed
 5. When project will begin and end
 6. Anticipated result
 7. Other sources of income sought (PTO, Community Foundation, etc.)
 8. Collaborations, if applicable
- ❖ Include with the application a completed Grant Application Budget listing all anticipated expenditures and any additional funding sources.

Return the completed hard copy (not electronic) application by 4:00 PM, February 5, 2010 to
Ann Arbor Public Schools Educational Foundation
c/o Wendy Correll, 2555 S. State Street, Ann Arbor, MI 48104

Include

1. Application cover page
2. Typed narrative (maximum two pages)
3. Completed budget page

Do not staple or bind pages as they are duplicated for committee members



**Ann Arbor Public Schools Educational Foundation
2009 - 2010 Grant Application Cover Page– Round 2**

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PROJECT TITLE: _____

SCHOOL: _____

SUPERVISING TEACHER: _____

Phone (Daytime) _____ (Evening) _____

Email: _____

APPLICANT: _____

(If not supervising teacher)

Home Address _____

Phone (Daytime) _____ (Evening) _____

Email: _____

AMOUNT OF FUNDING REQUESTING: \$ _____

GRANT CATEGORY – See website for descriptions (www.aapsef.org): Please check those that apply.

General (Maximum \$1000) Jinrae Kim Fund for ESL Inclusion (\$500)

Marcy Westerman Fund for Art and Music (\$400) Huron Freeth Family Fund (\$500)

Eleanor Bihler Dahlmann Memorial Art Fund (\$500)

Dr. David Aberdeen Memorial Fund (Maximum \$1000)

BRIEF SUMMARY OF PROJECT (60 words or less):

If funded, I must document and report results at the end of this project, but no later than the end of the current school year. I will account for all project expenditures and will be responsible for returning unspent funds to the Educational Foundation by June 1, 2010 and will attend the year-end reporting meeting on May 7, 2010. I understand that failing to comply with guidelines may jeopardize future grant applications that I might submit.

In the event this project is selected, I agree to follow the Educational Foundation’s guidelines for funding.

Signature of Supervising Teacher

Date

Signature of Principal/Central Administrator

Date

Signature of Project Sponsor (if applicable)

Date

***Be sure to include the two-page (maximum) narrative and a detailed budge when submitting this application**



Ann Arbor Public Schools Educational Foundation 2009 - 2010 Grant Application Budget– Round 2

Application Deadline: February 5, 2010 4:00 pm
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PROJECT TITLE: _____
SCHOOL: _____

- ❖ **Include with the application an itemized budget listing all anticipated expenditures and any additional funding sources.** Specify amount of funding you are requesting (maximum \$1,000 unless otherwise specified), where additional funding will come from if required, plans to sustain the program if intended for more than this year.

1. Total funding required for this project: \$ _____

2. Specify costs (must equal total amount in #1 above)

Item: _____	Cost: \$ _____
Item: _____	Cost: \$ _____
Item: _____	Cost: \$ _____
Item: _____	Cost: \$ _____

(Include additional page if necessary)

3. Funding Sources:

a. AAPSEF Teacher Grant: \$ _____

b. Other. Please specify sources and amounts

i. \$ _____ Source _____

ii. \$ _____ Source _____

iii. \$ _____ Source _____

iv. \$ _____ Source _____

v. \$ _____ Source _____

c. Total Funding: \$ _____

4. If this project is intended to be on-going, what are the plans for securing funding in the future?

5. If the Educational Foundation cannot provide full funding for this project, are you willing to accept partial funding?